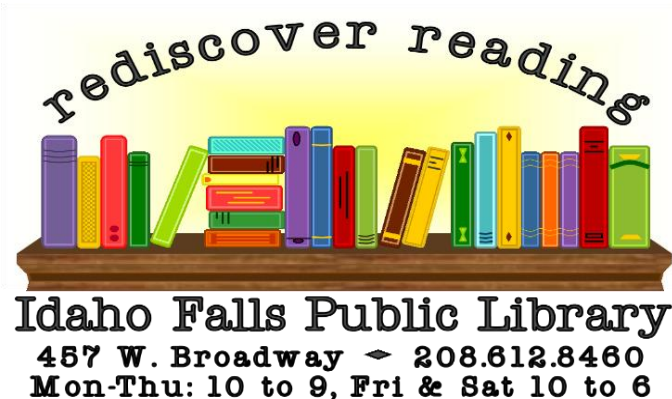




Administrative Report
September 3, 2026

Draft Minutes—Minutes are posted.

Budget

City Finance is no longer issuing monthly reports and the summary and detail reports are not available through the new software. I am working with the finance people to create a report for the board. Hopefully, it will be completed prior to the meeting.posted to the board page.

Ninety-one point six seven (91.67) percent of the fiscal year has passed.

The following is a breakdown of expenses that exceed ninety-one point six seven percent.
(Will be listed if report can be generated)

Trustee or Councilmember Concerns--Unaware of any. Some may be raised at the meeting.

Policy Concerns

Patron Code of Conduct

I have altered the implementation portion of the policy for staff to make it easier for staff to comply with reporting requirements. Trustees will need to approve or make other changes during the meeting.

The underground parking lot is again on the agenda. In the paperwork submitted to the City Council, the developer is asking for the city to transfer ownership of part of the north lawn to the developer. Since this was not presented in the original board presentation, the council has sent it back to the library board to consider.

Executive Session

The executive session is for evaluation of the library director. Each of you should have received an evaluation form in your email. If each of you could fill it out prior to the executive session, then the different evaluations can be discussed and a consensus reached in a shorter period of time.

Review next board meeting date

Next regular meeting is set for October 8, 2026. It will be the annual meeting where policies are reviewed and officers of the board are elected.