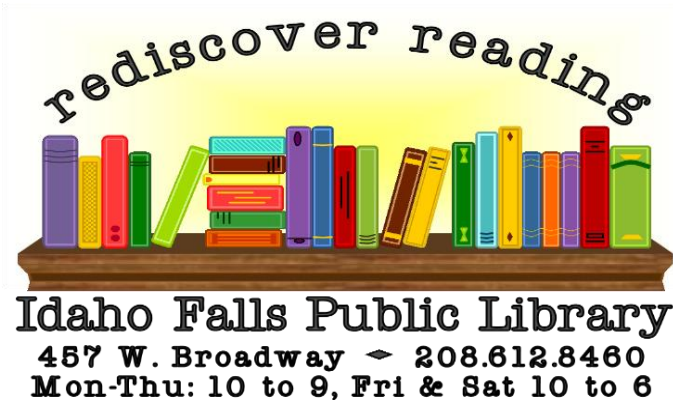




Administrative Report
April 29, 2026

Draft Minutes—February minutes are posted.

Budget

The summary and detail reports are posted to the board page.

Fifty-eight-point three percent of the fiscal year has passed.

The following is a breakdown of expenses that exceed fifty-eight-point three percent.

527-3200 Library Materials 67.6% Committed, 42% expended

Budgeted \$78,567

Committed amount is \$338,183.8.

Expended amount is \$210,077.31.

527-3218 Mae Neuber 139.1% Committed, 135.99% expended

Budgeted \$22,000

Committed amount is \$30,597.86.

Expended amount is \$29,919.65 for Decodable project.

527-4800 Dues and subscriptions 59.8% Committed & expended

Budgeted \$4,300

Committed & expended is \$2,570 for Beth & Aliesa dues Kiwanis & Rotary

527-5202 County Landfill Fees 147.6% Committed & expended

Budgeted \$1,512

Expended amount \$2,232.00. County raised landfill fees, again.

527-5801 Software Expense 75.9% Committed, 69.4% expended

Budgeted \$61,256

Committed amount \$46,498.08.

Expended amount \$42,504.08

527-5900 Repair & Maint Grounds 75.5% Committed, 11.8% expended

Budgeted: \$20,000

Committed amount \$15,100.86

Expended amount \$2,366.90

527-6400 Maint Work Order Transfer 77.25% Expended

Budgeted \$50,000

Expended amount \$29,799.24

527-6900 Miscellaneous 331.8%

Budgeted \$500

Expended amount \$1658.82 An expense has been miscoded, working to correct.

Overall budget committed or expended is 40%

Trustee or Councilmember Concerns--Unaware of any. Some may be raised at the meeting.

Policy Concerns

Patron code of Conduct appeal. Listed each month in case a patron comes to the meeting to request they be allowed to re-enter the library. This month a patron will appeal their suspension for spitting on a unhoused person and request a return of his library privileges.

Patron Code of Conduct

Requesting following items be added to the policy:

1. No camping allowed on library grounds
2. All property left unattended will be considered abandoned property will be disposed of in accordance with City policy
3. Sitting/lying on the floor of the library for more than a few minutes when looking for materials is prohibited.

Social Media Access

The City PIO has requested admin access to the library's social media accounts. Staff is opposed to allowing anyone outside the library staff to have admin access. If another department wants to post to the library's social media pages, they can send a collaboration link to the page and if deemed appropriate, then library staff can click yes on the collaboration and the post will appear on the library's pages. Using the collaboration link will allow appropriate city posts to appear on the library's social media, while preventing accidental posting of non-library related items.

Budget Discussion

There will be big printouts of the proposed budget showing new allocation, insurance and other costs. There will be a column for adjustments the board also wishes to make.

Review next board meeting date

Next regular meeting is set for June 4, 2026.