



## Agenda

Idaho Falls Public Library Board of Trustees Annual Meeting  
November 29, 2018 at 4:00 PM in Library Meeting Room 1

### **Call to order and Roll Call**

**Public comment and response time:** *For members of the public to speak to the Library Board regarding matters NOT on the Agenda and not relative to a Library personnel matter. Please state your name and address for the record and please limit your remarks to three (3) minutes. Board Chair and/or staff may respond to comments from previous meeting.*

### **Approval of October 25, 2018 Meeting Minutes and Expenditures**

Trustees will review the previous meeting's minutes and expenditures and take action as deemed appropriate.

Action Desired: To amend or adopt the minutes and approve expenditures.

### **Director's Report**

This report is informational only and will not require action by the Trustees.

**Trustee & Council Liaison Concerns:** The Council Liaison or trustees may bring forward items of concern or questions concerning the Library. Items mentioned may be placed on future agendas. No action on these items will be taken at this meeting.

### **Bonneville County Library District Negotiations**

Trustees will report, discuss, and consider negotiations on the contract with the Bonneville County Library District or take other action as deemed necessary.

Action desired: Approved or amend draft negotiated contract.

### **Post Register Digitization Report**

Trustees will review the latest information concerning the Mae Neuber Foundation project to digitize the Post Register.

Action Desired: To make a decision on whether to proceed with the project.

### **Library Policy Review and Amendment**

Trustees will review, consider and amend Library Policy or take other action as deemed necessary.

Action desired: Amend or adopt proposed policy changes.

Circulation Policy – Damaged and lost items remain property of the Library.

**Executive Session** — The Library Board will retire into Executive Session, pursuant to the provisions of Idaho Code Section 67-2345(1)(b).

### **Personnel Budget Adjustment**

Trustees will discuss the personnel budget for the FY 2019 and make adjustments or take other action as necessary.

Action Desired: To adjust personnel budget.