

Technical Services

Department Report – November 2021

Staffing

No change for November

Projects

Sister Cities

All of the Sister Cities materials have been moved to the library and the first exhibit is now showing. The only work pending is the signage and fixing the lighting issue. The motion sensors in the lighting cases do not work, but we are looking at different ways to work around the issue. She also has hung two Koi kites. The work of building storage boxes is moving more slowly than expected but will receive more attention once the displays are finished.

Series Titles

The project's goal is to make it easier for staff to identify series titles for patrons. Steady progress on phase 1 of the project has reviewed 22,308 adult fiction records, leaving 3,838 remaining. Phase 2 will catch large print and adult CDBs that were missed. There remain 6,632 records to be changed with 31,208 completed.

Training

Gwyn and Keri have completed almost are almost half of the Homelessness in the Library series from Ryan Dowd.

Keri is currently enrolled in a web design and development program.

Statistics

Primary workflows in November

Task	November, to date
Gwyn - Cataloging	2,130 records
Keri - Cataloging	999 records
Jes - Receiving	1,725 items
Jes - Ordering	2,041 items; \$28,021 total
Russ - Ent Rooms	19
Russ - Staff Suggestions	7

Website views for November 19,739