

Appeals of the Library Director's decision shall follow the following procedures:

Any appeal must be in writing and received by the Library Director within ten (10) working days following the Director's decision. If the Director receives the appeal at least five (5) working days before the next Board meeting, the appeal will be scheduled for consideration at the next meeting following receipt of the appeal. Appeals received with five (5) days of a scheduled Board meeting will be scheduled for the second meeting following receipt of the appeal.

The appeal is limited to the applicant's written Request for Reconsideration and shall not introduce new elements or content.

The appeal must clearly set out reasons why the decision by the Director should be overturned and shall be based on the Requester's written explanation of their objections and specific citations from the materials objected to; however, reasons for the appeal may include that the materials in question violate a local, State, or Federal law or a Library policy; that the decision did not fairly address the basis of the Request for Reconsideration; that there is a reasonable resolution of the concern that should have been addressed and was not; or that the Request was misunderstood or unfairly considered.

Only the appellant or their designee will be able to present the appeal. Petitions, letters, testimonials, etc., will not be considered in the appeal process.

The appellant will present first and will be given a minimum of ten (10) minutes to present, followed by ten (10) minutes for the Director's response, and, if desired, a five (5) minute rebuttal by the appellant. The Board Chair has the discretion to add or reduce time for the respective presentations to preserve principles of fairness to the issues and participants.

The Board shall be free to ask questions of any appeal participant at any time during the appeal and may request to see, hear, or refer to relevant materials, at their sole discretion. Each member of the Board may give whatever weight or credence they wish to any materials and testimony presented in the appeal.

Following the appeal presentation, the Board shall deliberate and vote to sustain, modify, or overturn the Director's decision.

No appeal of the same book, video, graphic novel, or other Library material will be considered within (Board needs to determine a time period) of a previous Request for Reconsideration of the same item.