



**MUSGROVE
ENGINEERING, P.A.**

Bill A. Carter, P.E. – Principal
Todd D. Nelson, P.E. – Principal
Kurt E. Lechtenberg, P.E. – Principal
Charles E. Paulin, P.E. – Principal
Jason A. Rice, P.E. – Principal
Thad S. Mason, P.E. – Principal
Matthew N. Bradley, P.E. – Principal

BOISE OFFICE:
234 S. Whisperwood Way
Boise, Idaho 83709
208-384-0585

IDAHO FALLS OFFICE:
645 W. 25TH Street
Idaho Falls, Idaho 83402
208-523-2862

August 23, 2022

Idaho Falls Public Library
457 West Broadway
Idaho Falls, Idaho 83402

ATTENTION: Mr. Robert Wright,

RE: Engineering Fee Proposal
Project – Idaho Falls Public Library – Electrical Switchgear Replacement

Mr. Robert Wright,

We appreciate the opportunity to be a part of your design team on the above referenced project. Based on my understanding of the project, I would propose to provide the following fees for our services:

Electrical:

Site Visit for Building Shutdown:
Fixed Fee..... \$ 3,500

The above fees are based on the following scope of work:

- Site Visit for Building Shutdown:
- Document exiting switchgear installation for removal.
 - Provide bid documents for replacement of existing switchgear.

Construction Administration:
Fixed Fee..... \$ 2,500

If any of the above noted assumptions are not correct, please let us know prior to start of project and we will revise this proposal accordingly.

The following services are not included in the above fees.

- Building energy modeling.
- Opinion of probable construction cost.
- Record drawings.

Services provided on an hourly basis shall be at the following hourly rates for 2022. Services provided beyond 2022 shall be at the rates in effect at the time of service.

Principal.....	\$170.00/hour
Commissioning Agent.....	\$150.00/hour
Energy Modeling.....	\$150.00/hour
Senior Project Engineer.....	\$150.00/hour
Project Manager.....	\$130.00/hour
Project Engineer.....	\$100.00/hour
Senior Project Designer.....	\$100.00/hour
Project Designer.....	\$ 90.00/hour
CADD Operator.....	\$ 80.00/hour
Administrative Assistant.....	\$ 80.00/hour
Expenses (mileage, printing, travel, deliveries).....	Billed at Cost

Billings for services are issued on a monthly basis and are due within 30 days following the billing date. Any amounts unpaid at the end of 60 days following the billing date will accrue interest (from the billing date) at the rate of 1½% per month, which will be added to the unpaid balance.

Musgrove Engineering will perform its services using the degree of care and skill ordinarily exercised by design professionals performing similar services in the same locality under similar circumstances and conditions.

I sincerely appreciate the opportunity to present you with this proposal.
If this proposal meets your approval, please sign it in the appropriate space below and return it to me, retaining a copy for your files.

Respectfully,

Matthew N. Bradley, P.E.
MNB/ts

Project: Idaho Falls Public Library – Electrical Switchgear Replacement

Client: Idaho Falls Public Library

Approved this _____ day of _____, 2022.

By _____
(Please Print Name & Title) (Signature)

Note: We cannot begin work on any project without receipt of a signed contract. Payment for services is due after completion of services – whether or not the project proceeds into construction.



www.musgrovepa.com

OVER 45 YEARS OF
EXCELLENCE