

**CITY OF IDAHO FALLS  
2019-2020 BUDGET ANALYSIS WORKSHEET**

| Fund<br>Division<br>Department<br>5001-527 | 012 Library Fund<br>Library<br>Library<br>Administration | 2016-2017           |                     | 2017-2018           |                     | 2018-2019           | 2019-2020           |             |                     |
|--|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------|---------------------|
|  |  | Budget              | Actual              | Budget              | Actual              | Budget              | Request             | Adjustments | Approved            |
| 1100                                       | Administrative Salaries                                  | \$ 491,447          | \$ 419,643          | \$ 442,786          | \$ 419,492          | \$ 456,792          | \$ 528,309          | \$ -        | \$ 528,309          |
| 1200                                       | Assistance & Clerical                                    | 538,247             | 560,050             | 655,514             | 598,265             | 646,258             | 603,551             | -           | 603,551             |
| 1500                                       | Seasonal Employees                                       | 335,303             | 217,135             | 329,193             | 217,451             | 339,289             | 354,352             | -           | 354,352             |
| 1600                                       | Overtime   | -                   | 1,033               | -                   | 5,901               | 8,000               | 8,000               | -           | 8,000               |
| 2100                                       | Employee Benefits  | 487,654             | 505,165             | 599,995             | 502,935             | 501,660             | 602,293             | -           | 602,293             |
| 2501                                       | Prov For Adjust-Wages                                    | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
| 2502                                       | Unemployment Adjustment                                  | -                   | 7,380               | -                   | 3,290               | 15,000              | -                   | -           | -                   |
| 2504                                       | Retired Emp Health Ins.                                  | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
| 3100                                       | Office Supply  | 5,000               | 622                 | 2,500               | 903                 | 2,500               | 2,500               | -           | 2,500               |
| 3103                                       | Postage  | 1,500               | 630                 | 1,500               | 123                 | 1,500               | 1,500               | -           | 1,500               |
| 3200                                       | Special Dept. Supplies                                   | 73,283              | 84,249              | 115,000             | 95,220              | 120,000             | 120,000             | -           | 120,000             |
| 3218                                       | Library Material-Budgeted                                | 850,003             | 468,672             | 850,000             | 668,883             | 850,000             | 850,000             | -           | 850,000             |
| 3219                                       | Library Mat-Mae Neuber                                   | 220,000             | -                   | 18,000              | -                   | 160,000             | 180,000             | -           | 180,000             |
| 3220                                       | Library Mat-Disney Trust                                 | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
| 3221                                       | Library Mat-Memorial Gifts                               | -                   | 878                 | -                   | -                   | -                   | -                   | -           | -                   |
| 3222                                       | Library Mat-Misc Donations                               | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
| 3223                                       | Lib Mat Idaho Com Foundation                             | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
| 3400                                       | Minor Equipment  | 3,000               | 974                 | 2,988               | 2,965               | 12,000              | 3,500               | -           | 3,500               |
| 3600                                       | Fuels and Lubricants                                     | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
| 4200                                       | Professional Services                                    | -                   | 1,433               | -                   | -                   | -                   | -                   | -           | -                   |
| 4221                                       | City Gen & Admin Transfer                                | -                   | -                   | -                   | -                   | -                   | 6,000               | -           | 6,000               |
| 4245                                       | Administration Transfer - IT                             | 13,000              | 13,000              | -                   | -                   | -                   | 32,000              | -           | 32,000              |
| 4250                                       | Mayor Transfer   | -                   | -                   | 5,417               | -                   | 6,617               | 5,417               | -           | 5,417               |
| 4400                                       | Advertising  | -                   | 1,330               | 15,000              | 157                 | 15,000              | 15,000              | -           | 15,000              |
| 4600                                       | Insurance  | 20,150              | 18,623              | 20,332              | 20,333              | 20,332              | 20,332              | -           | 20,332              |
| 4700                                       | Travel   | 21,800              | 6,203               | 20,000              | 14,416              | 25,000              | 25,000              | -           | 25,000              |
| 4800                                       | Dues & Subscriptions                                     | 1,600               | 3,663               | 1,600               | 2,114               | 2,500               | 2,500               | -           | 2,500               |
| 4900                                       | Personnel Training                                       | 1,200               | 8,236               | 15,000              | 6,392               | 15,000              | 15,000              | -           | 15,000              |
| 5000                                       | Custodial Cleaning                                       | 5,000               | 1,045               | 5,000               | 2,310               | 5,000               | 7,500               | -           | 7,500               |
| 5100                                       | Telephone  | 32,000              | 44,598              | 7,000               | 6,803               | 7,000               | 19,000              | -           | 19,000              |
| 5200                                       | Heat, Lights, & Utilities                                | 65,000              | 56,203              | 65,000              | 54,792              | 65,929              | 70,000              | -           | 70,000              |
| 5202                                       | County Landfill Fees                                     | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
| 5300                                       | Local Transportation                                     | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
| 5600                                       | Rental Auto Equipment                                    | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
| 5800                                       | Rep & Mtnc Office Equip                                  | 25,000              | 29,469              | 25,000              | 25,479              | 6,500               | 6,500               | -           | 6,500               |
| 5801                                       | Computer Software Expense                                | 27,000              | 46,132              | 30,000              | 42,252              | 60,000              | 60,000              | -           | 60,000              |
| 5802                                       | Computer Equipment                                       | 1,500               | 27,723              | 15,000              | 29,968              | 1,500               | 10,000              | -           | 10,000              |
| 5900                                       | Repair & Mtnc Grounds                                    | 10,000              | 7,051               | 150,000             | 11,907              | 150,000             | 30,000              | -           | 30,000              |
| 6000                                       | Rep & Mtnc Building                                      | 16,000              | 2,061               | 10,000              | 2,311               | 20,000              | 20,000              | -           | 20,000              |
| 6100                                       | Rep & Mtnc Auto Equip                                    | 700                 | 600                 | 800                 | 709                 | 1,200               | 1,200               | -           | 1,200               |
| 6356                                       | OCLC   | 5,500               | 302                 | 5,500               | 10,000              | 5,500               | 5,500               | -           | 5,500               |
| 6400                                       | Maint Work Order Transfers                               | 25,000              | 10,708              | 25,000              | 39,489              | 30,000              | 60,000              | -           | 60,000              |
| 6900                                       | Miscellaneous  | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
| 6901                                       | Cash Over/Short  | -                   | (170)               | -                   | (95)                | -                   | -                   | -           | -                   |
| 6932                                       | Credit Card Fees   | 4,000               | 3,553               | 2,000               | 2,997               | 2,000               | 2,000               | -           | 2,000               |
| 6948                                       | Friends of the Library                                   | -                   | -                   | -                   | 3,478               | -                   | -                   | -           | -                   |
| 6955                                       | Contingency  | -                   | -                   | 50,000              | -                   | 50,000              | 50,000              | -           | 50,000              |
| 7200                                       | Buildings  | 20,098              | -                   | -                   | -                   | 750,000             | 50,000              | -           | 50,000              |
| 7300                                       | Imps Other Than Build                                    | 100,000             | -                   | -                   | 12,150              | 20,000              | 35,000              | -           | 35,000              |
| 7400                                       | Office Equipment   | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
| 7402                                       | Computers  | 2,100               | 8,175               | -                   | -                   | -                   | -                   | -           | -                   |
| 7404                                       | Audio Visual   | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
| 7500                                       | Automotive Equipment                                     | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
| 7600                                       | All Other Equipment                                      | -                   | 82,509              | -                   | -                   | -                   | -                   | -           | -                   |
| 7603                                       | Unanticipated Grants                                     | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
| 7650                                       | Materials-Budgeted                                       | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
| 7655                                       | Materials-Grants   | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
| 7900                                       | MERF Depreciation  | 1,800               | 1,800               | 1,800               | 1,800               | 300                 | 1,800               | -           | 1,800               |
|  | <b>GROSS BUDGET</b>                                      | <b>3,403,885</b>    | <b>2,640,677</b>    | <b>3,486,925</b>    | <b>2,805,188</b>    | <b>4,372,377</b>    | <b>3,803,754</b>    | <b>-</b>    | <b>3,803,754</b>    |
| 9800                                       | Interfund Transfers                                      |                     |                     |                     |                     |                     |                     |             | -                   |
|  | <b>NET BUDGET</b>  | <b>\$ 3,403,885</b> | <b>\$ 2,640,677</b> | <b>\$ 3,486,925</b> | <b>\$ 2,805,188</b> | <b>\$ 4,372,377</b> | <b>\$ 3,803,754</b> | <b>\$ -</b> | <b>\$ 3,803,754</b> |
| <b>SUMMARY: Library Administration</b>     |  |                     |                     |                     |                     |                     |                     |             |                     |
|  | Salaries & Wages   | \$ 1,364,997        | \$ 1,197,861        | \$ 1,427,493        | \$ 1,241,108        | \$ 1,450,339        | \$ 1,494,212        | \$ -        | \$ 1,494,212        |
|  | Benefits   | 487,654             | 512,545             | 599,995             | 506,224             | 516,660             | 602,293             | -           | 602,293             |
|  | Current Operating Expense                                | 1,427,236           | 837,787             | 1,457,637           | 1,043,906           | 1,635,078           | 1,620,449           | -           | 1,620,449           |
|  | Capital Outlay   | 122,198             | 90,684              | -                   | 12,150              | 770,000             | 85,000              | -           | 85,000              |
|  | MERF Depreciation  | 1,800               | 1,800               | 1,800               | 1,800               | 300                 | 1,800               | -           | 1,800               |
|  | Interfund Transfers                                      | -                   | -                   | -                   | -                   | -                   | -                   | -           | -                   |
|  | <b>NET BUDGET</b>  | <b>\$ 3,403,885</b> | <b>\$ 2,640,677</b> | <b>\$ 3,486,925</b> | <b>\$ 2,805,188</b> | <b>\$ 4,372,377</b> | <b>\$ 3,803,754</b> | <b>\$ -</b> | <b>\$ 3,803,754</b> |