



Administrative Report
February 5, 2026

Draft Minutes—December minutes are posted.

Budget

The summary and detail reports are posted to the board page.

Thirty three percent of the fiscal year has passed.

The following is a breakdown of expenses that exceed thirty-three percent.

527-4800 Dues & Subscriptions 82.86%

Budgeted \$4,300 Expended amount is \$1,400 for Beth & Aleisha's Kiwanis membership.

527-5202 County Landfill Fees 147.2%

Budgeted \$1,512 Expended amount \$2,232.00. County raised landfill fees, again.

527-6900 Miscellaneous 655.69%

Budgeted \$500 Expended: \$3,278.45 Credit card purchases were wrongly coded by the Finance department. This account should

Overall budget spent/encumbered is 27.65%

I have asked Building Maintenance to obtain a quote on replacing the roof on the library. They anticipate the replacement cost will be around \$100,000.

Trustee or Councilmember Concerns--Unaware of any. Some may be raised at the meeting.

Mae Neuber Foundation Request approval

I am proposing that the board approve a request for funds from the Mae Neuber Foundation to allow us to purchase more decodable books as well as shelving and furniture to finish the project. Total request is \$26000.00

Policy Concerns

Patron code of Conduct appeal. Listed each month in case a patron comes to the meeting to request they be allowed to re-enter the library. This month a patron will appeal their suspension for spitting on a unhoused person and request a return of his library privileges.

Collection Development Policy is on the agenda for review by the library board at this meeting. A link to the policy with updated recommendations is on the board page.

Proposal for underground parking garage

Valerie Miller and/or her representative, Resin Architecture, will be at the board meeting to discuss the proposed underground parking lot on the Broadway side of the library. If the board gives approval, then the item will go to the City Council for further discussion and approval.

FY2026 Budget Discussion

Will appear on the agenda throughout the year to allow the trustees to make adjustments as needed. I do not anticipate any change requested at this month's meeting.

Review next board meeting date

Next regular meeting is set for March 5, 2026.