

Patron Code of Conduct

Idaho Falls Public Library

To ensure that visitors to the Idaho Falls Public Library are able to use the resources and services available at the library, the Idaho Falls Public Library Board of Trustees has adopted the following guidelines for behavior. Violation of these guidelines may result in loss of library privileges, as well as the right to enter the library building.

All visitors are required to respect others and the Library staff. Behavior that is likely to interfere with Library services, employees, or other visitors is prohibited. Such behavior includes, but is not limited to:

- a. Profane, obscene or abusive language or acts.
- b. Possession or use of alcohol or illegal drugs.
- c. Mutilation, defacement or theft of Library property.
- d. Use of furniture or facilities in a manner for which they are not intended or designed.
- e. Harassing or threatening visitors or employees.
- f. Selling, soliciting or mass distribution non-Library materials.
- g. Smoking or Vaping.
- h. Disorderly conduct or disturbing the peace
- i. Interfering with the performance of duties of Library employees or any other act which impairs the safe and efficient operation and performance of the Library and its employees.
- j. Refusal to obey a lawful directive that facilitates the safe, efficient and orderly operation of the library.

The volume of voices should be kept low while visiting the Library.

Animals, other than those required for library programs, for law enforcement assistance or dogs allowed by the American with Disabilities Act (ADA) are not permitted in the Library.

All briefcases, handbags, packages, overcoats and shopping bags are subject to inspection.

Violation of local, state or federal law will be reported to the proper authorities.

All Library employees are responsible for enforcing this Patron Code of Conduct. If a Library employee becomes aware of a violation of the Patron Code of Conduct, it will be that employee's responsibility to notify their supervisor, if available. If the supervisor is not available, the employee will notify the patron and give them a copy of the first page of this Policy and ask them to cease the inappropriate behavior. If the behavior continues, the patron will be asked to leave the Library for the rest of that day. The employee shall document the incident in writing prior to leaving the Library the day of the occurrence. A copy of the incident shall be transmitted to the Library director who shall then notify the Board chair.

All patrons asked to leave the Library may appeal that decision to the Library director or the person in charge of the Library at the time of the occurrence.

Only the Library Board of Trustees shall have the authority to permanently prohibit a patron from entering the library. The Library director shall, in consultation with the chair of the Board of Trustees, have the authority to prohibit a serious or repeat violator from entering the Library until the next Library Board meeting. Such an offender shall be notified of such prohibition and of the date and time of the next Library Board of Trustees meeting.