



Idaho Falls Public Library Board of Trustees Annual Meeting Minutes
October 22, 2020 at 4:00 p.m. in Library Meeting Room 1

Called to order by Hal Peterson at 4:04 p.m.

Present: Chair Hal Peterson, Kristin Hall, Mary Lund, Claire Pace, Rodd Rapp, Councilmember Jim Francis, City Attorney Randy Fife, Jace Howell, Kerry Howell, Director Robert Wright, Beth Swenson, Russ Nash and District Trustee Rebecca Blackson.

No public comment.

The Trustees considered a request from the owners of the Farrell's building for a no build easement on the west side the Farrells of the building. Claire Pace made a motion to recommend in a favorable way to the City council to proceed. The city attorney suggested the motion needed more detail. Rodd Rapp made a motion moving forward with this project will be based on conceptual drawings of the building. Hal Peterson seconded the motion and the motion carried unanimously.

Kristin Hall made a motion to accept the consent agenda. Mary Lund seconded the motion and the motion passed unanimously.

Council liaison concerns: Councilmember Francis said he hoped to have the city cover the costs of employee step and grade as the city does for all other departments. He would also like to have the library trustees present budget to Council and to explain to the council the reason the Library board keeps a reserve as an emergency fund in case something is in need of repair.

Trustees discussed building construction and remodels. Mary Lund made a motion to approve the architecture fee proposal from AKM Architecture. Kristin Hall seconded this motion. The motion passed unanimously.

The railroad right of way expenditure expected cost will be \$50,000. Mary Lund made a motion to approve the railroad right of way not to exceed \$50,000. Kristin Hall seconded this motion. The motion carried.

Claire Pace made a motion to move forward with an RFQ for the building expansion. Rodd Rapp seconded the motion. The motion carried unanimously.

Annual Meeting Business in accordance with Idaho Code Section 33-2606.

Kristin Hall opened the nominations and nominated Mary Lund for Chair. Rodd Rapp moved to close the nominations. Mary Lund was unanimously elected Board Chair. Claire Pace opened the nomination for Vice Chair and nominated Kristin Hall. Rodd Rapp moved to close the nominations. Kristin Hall was unanimously elected Vice Chair.

Claire Pace made a motion to have regular meetings on the fourth Thursday of January, February, March, April, May, August, September, and October. Kristin Hall seconded the motion. The motion passed unanimously.

The idea of creating a pay scale for the Library Director was presented to the Board. The board gave direction to compile a market analysis and present it at a future meeting.

Rodd Rapp made a motion to enter executive session in accordance with Idaho Code 74-206(b) and to adjourn from executive session with no further business being conducted. Kristin Hall seconded the motion. A roll call vote was unanimous.

The board entered executive session at 5:10 pm.

Executive session ended at 5:50 p.m.