

Lost and Found Policy

The Idaho Falls Public Library (the “Library”) is not responsible for the security of personal items brought into any library facility.

The Library will attempt to notify patrons of materials left behind in the building or in the book drop if there is identification. However, the Library holds no responsibility for these items.

The Library is not responsible for personal belongings left unattended anywhere on Library property. Personal items left by patrons are subject to disposal.

Unclaimed items are managed in accordance with the following guidelines:

Hazardous and perishable items including but not limited to food, personal care items, water bottles, baby bottles, etc. will be disposed of immediately.

Found items will be dated and stored for a period of ten (10) days at central sites in all library facilities. Reasonable attempts will be made to contact the owners (to the extent ownership is known) to reclaim their lost items. Items not claimed within ten (10) days become Library property.

If the owner of a Lost and Found item visits the Library and satisfactorily identifies the item, the item will be returned to its owner.

Unclaimed identification documents and items, including credit cards, wallets, and laptops, will be forwarded to the Idaho Falls Police Department.

After ten (10) days unclaimed books and money will be considered donations to the Library.

After ten (10) days, clothing will be disposed of, or donated to a charity as appropriate.